



# **CABINET**

**Monday, 8th February, 2016**

**7.00 pm**

**Town Hall Watford**

**Publication date: 29 January 2016**

**CONTACT**

If you require further information or you would like a copy of this agenda in another format, e.g. large print, please contact Caroline Harris Democratic Services Manager on 01923 278372 or by email – [legalanddemocratic@watford.gov.uk](mailto:legalanddemocratic@watford.gov.uk) .

Welcome to this meeting. We hope you find these notes useful.

## **ACCESS**

Access to the Town Hall after 5.15 pm is via the Customer Service Centre.

Visitors may park in the staff car park after 4.00 p.m. and before 7.00 a.m. This is a Pay and Display car park; the current charge is £1.50 per visit.

The Committee Rooms are on the first floor of the Town Hall and a lift is available. Induction loops are available in the Committee Rooms.

## **TOILETS (including disabled)**

Toilets are situated on the first floor, near the Committee Rooms.

## **FIRE/EMERGENCY INSTRUCTIONS**

In the event of a fire alarm sounding, vacate the building immediately following the instructions given by the Democratic Services Officer.

- Do not use the lifts
- Do not stop to collect personal belongings
- Go to the assembly point at the Pond and wait for further instructions
- Do not re-enter the building until authorised to do so.

## **MOBILE PHONES**

Please ensure that mobile phones are switched off or on silent before the start of the meeting.

## **FILMING / PHOTOGRAPHY / RECORDING / REPORTING**

Please note: this meeting might be filmed / photographed / recorded / reported by a party other than Watford Borough Council for subsequent broadcast or publication.

If you do not wish to have your image / voice captured you should let the Chair or Democratic Services Officer know before the start of the meeting.

An audio recording may be taken at this meeting for administrative purposes only.

## **CABINET MEMBERSHIP**

Mayor	D Thornhill	(Chair)
Councillor	D Scudder	(Deputy Mayor)
Councillors	S Johnson, I Sharpe, P Taylor and M Watkin	

## **AGENDA**

### **PART A - OPEN TO THE PUBLIC**

#### **1. APOLOGIES FOR ABSENCE**

#### **2. DISCLOSURE OF INTEREST (IF ANY)**

#### **3. MINUTES OF PREVIOUS MEETING**

The minutes of the meeting held on 18 January 2016 to be submitted and signed.

Copies of the minutes of this meeting are usually available seven working days following the meeting.

*(All minutes are available on the Council's [website](#).)*

#### **4. CONDUCT OF MEETING**

The Cabinet may wish to consider whether there are any items on which there is general agreement which could be considered now, to enable discussion to focus on those items where the Cabinet sees a need for further debate.

#### **5. SKILLMAKERS (Pages 5 - 22)**

Report of Head of Regeneration and Development

#### **6. PROGRESS ON DELIVERING A GREEN SPACES STRATEGY FOR WATFORD FOR 2013-2023 (Pages 23 - 38)**

Report of Environmental Services Client Manager (Parks, Open Spaces & Projects)

#### **7. A CEMETERY STRATEGY FOR WATFORD 2016-2026 (Pages 39 - 94)**

Report of Environmental Services Client Manager (Parks, Open Spaces & Projects)

#### **8. PROCUREMENT OF THE E-PROCUREMENT PORTAL - EXEMPTION TO CONTRACT PROCEDURE RULES. (Pages 95 - 102)**

Report of Head of Democracy and Governance